

KENTON COUNTY FISCAL COURT MINUTES
Independence Courthouse
5272 Madison Pike
Independence, KY 41051

January 8, 2019
5:30 P.M.

Call to Order

Judge/Executive Knochelmann called to order the January 8, 2019, meeting of the Kenton County Fiscal Court. Judge Knochelmann led the invocation and the Pledge of Allegiance.

Present: Judge/Executive, Kris Knochelmann
 Commissioner Beth Sewell, District 1
 Commissioner Jon Draud, District 2
 Commissioner Joe Nienaber, District 3
 County Attorney Stacy Tapke

Staff: Joe Shriver, County Administrator
 Sue Kaiser, Fiscal Court Clerk
 Roy Cox, County Treasurer

Approval of Minutes

A. Approval of the Minutes from the meeting of December 11, 2018.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Citizens Address

No citizens came before the Fiscal Court at this time.

General Business

A. Claim's List-Dated December 21, 2018 and January 4, 2019.

There were no questions on the Claims List.

B. Discussion regarding the new Administration Building.

1. Request approval for the Contractor's Application for Payment #16.

County Administrator Joe Shriver stated that the pay app has been reviewed by the County Engineer and the owner's rep. They find it to be appropriate expenditures pursuant to the contract.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

2. Request approval of Change Order #5.

County Administrator Joe Shriver stated that this is a deduction from the contract, because we bought the materials directly. This saved approximately \$27,000 in tax.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Resolutions

A. Resolution No. 19-01 A

A Resolution for the Kenton County Fiscal Court concerning Fiscal Year 2018-2019 Budget Adjustments.

Treasurer Roy Cox stated that the budget adjustments are for the following: \$4,700 for Animal Shelter heat exchanger, gasoline for the Animal Shelter (pumps were down at Public Works, \$3,000 for Park's vehicle repairs, \$15,000 for the Northern Kentucky Office of Drug Control Policy, \$26,000 for the addiction helpline (the 2018 bill was paid in 2019) and then \$7,000 in dispatch for IT support from C-Forward.

Commissioner Draud asked what the IT support is for C- Forward?

Mr. Cox answered that there currently is not an IT person in Dispatch. C-Forward is providing those services to us.

Commissioner Sewell asked what the \$15,000 is for regarding the Office of Drug Control Policy

Mr. Cox answered that this used to be Kim Moser's salary. This is now for our share of Amanda Peters' salary. All three counties are sharing equally in that expense. This covers six months of her salary.

Judge Knochelmann stated that this didn't continue into this budget period, so there wasn't a spot for that to be paid.

Mr. Cox stated that when Kim Moser became the State Representative, she backed off of this. We hadn't paid enough money to pay the salary, so we didn't pay anything for almost two years.

Commissioner Nienaber asked if when we established that position, did it have an ending period or was it open ended?

Judge Knochelmann answered that it is an annual position. It will be part of the budget cycle each year.

Commissioner Nienaber stated that there needs to be metrics to measure the progress. He asked if metrics have been set to measure this position?

Judge Knochelmann answered that there are metrics set, and Ms. Peters is outperforming everyone's expectations. She was instrumental in a grant that we are getting to address different funding in Kenton County. Secondly, St. Elizabeth matched the dollars that were given by the county to help fund the wages and the Health Department is helping with the marketing. He meets with her on a monthly basis to go over all of the initiatives.

Commissioner Nienaber stated that it could be a problem if the other counties decide not to fund this position.

Mr. Cox stated that we are paying in the arrears, as they have already expended the money.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

B. Resolution No. 19-02

A Resolution authorizing an application to the Kentucky Transportation Cabinet for reimbursement of expenditures for the transportation of non-public school students.

Commissioner Draud made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Ordinances

A. Ordinance No. 532.18 -Second Reading

An Ordinance clarifying the name of the roadway that runs west to east from Madison Pike to Taylor Mill Rd, and naming it "Harris Pike" .

Commissioner Draud made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Consent Agenda

A. Exhibit No. 19-01

Request approval of bonds for various County Officials.

B. Exhibit No. 19.02

Request approval of a lease agreement modification reflecting an increase in parking spaces for the Kenton County Commonwealth Attorney's Office.

C. Exhibit No. 19-03

Request approval to purchase additional Drone Equipment from Adorama for the Kenton County Police Department.

D. Exhibit No. 19-04

Request approval for the Independence Fire District to apply for a grant on behalf of Kenton County to purchase pediatric assessment/treatment systems to provide for all KBEMS licensed ambulances in Kenton County.

- E. Exhibit No. 19-05**
Request approval of the Consent to Assignment between Tyler Technologies, the Kenton County Fiscal Court and the City of Covington.

All items on the Consent Agenda were voted on together.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Executive Orders

- A. Executive Order No. 19-01**
An Executive Order relating to the Fiscal Court approving the reappointment of Beth Sewell to the Telecommunications Board of Northern Kentucky, with the term expiring on December 31, 2020.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- B. Executive Order No. 19-02**
An Executive Order relating to the Fiscal Court approving the reappointment of Candace McGraw and Jude Hehman to the Ohio Kentucky Indiana Regional Council of Governments Board (OKI), with the term expiring on January 11, 2020.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- C. Executive Order No. 19-03**
An Executive Order relating to the Fiscal Court approving the appointment of Chief Spike Jones to the Northern Kentucky Community Action Commission, with the term expiring on December 31, 2022.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- D. Executive Order No. 19-04**
An Executive Order relating to the Fiscal Court approving the reappointment of various department heads, officers and employees for the Fiscal Court.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- E. Executive Order No. 19-05**
An Executive Order relating to the Fiscal Court approving the appointment of Steve Hensley as the Kenton County Homeland Security/Emergency Management Director.

Commissioner Draud made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

F. Executive Order No. 19-06

An Executive Order relating to the Fiscal Court approving the appointment of Todd Schulkers as the Kenton County Homeland Security/Emergency Management Deputy Director.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

G. Executive Order No. 19-07

An Executive Order relating to the Fiscal Court approving the appointment of David Jansing as the Part-Time Kenton County Homeland Security/Emergency Management Emergency Planner.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

H. Executive Order No. 19-08

An Executive Order relating to the Fiscal Court approving the appointment of Ronald Becker as the Part-Time Kenton County Homeland Security/Emergency Management Deputy Director.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

I. Executive Order No. 19-09

An Executive Order relating to the Fiscal Court approving the appointment of Nick Hendrix as Public Works Superintendent and Road Supervisor for a four (4) year term commencing January 7, 2019 through January 2, 2023

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

J. Executive Order No. 19-10

An Executive Order relating to the Fiscal Court approving the appointment of Sue Kaiser as Fiscal Court Clerk and Assistant to the Judge/Executive.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

K. Executive Order No. 19-11

An Executive Order relating to the Fiscal Court approving the appointment of Timothy Hogan as a Police Officer for the Kenton County Police Department, with the effective date of January 28, 2019.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

L. Executive Order No. 19-12

An Executive Order relating to the Fiscal Court approving the appointment of Adam Dunn as a Part-Time Litter Crew Supervisor for the Kenton County Public Works Department, with the effective date of January 9, 2019,

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

M. Executive Order No. 19-13

An Executive Order relating to the Fiscal Court approving the resignation of Nichrisha Scott as a Call Taker for the Kenton County Emergency Communications Department, with the effective date of December 10, 2018.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

N. Executive Order No. 19-14

An Executive Order relating to the Fiscal Court approving the re-appointment of Joe Shriver to the Kenton-Covington Wellness Center Board, with the term expiring on December 31, 2020.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

O. Executive Order No. 19-15

An Executive Order relating to the Fiscal Court approving the re-appointment of Judge Kris Knochelmann to the Covington TIF Board, with the term expiring on January 5, 2022.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

P. Executive Order No. 19-16

An Executive Order relating to the Fiscal Court approving the re-appointment of Larry Mains and Kathy Hunter to the Kenton County Cooperative Extension District Board, with the terms expiring on December 31, 2021.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Q. Executive Order No. 19-17

An Executive Order relating to the Fiscal Court approving the re-appointment of Richard Guidi and Jim Brewer to the Board of Adjustments, with the terms expiring on December 31, 2022.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

R. Executive Order No. 19-18

An Executive Order relating to the Fiscal Court approving the re-appointment of Joe Nienaber and Dr. Jon Draud to the Northern Kentucky Area Planning Council, with the terms expiring on December 31, 2019.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

S. Executive Order No. 19-19

An Executive Order relating to the Fiscal Court approving the appointment of Joe Shriver as the Deputy Judge/Executive/County Administrator for the Kenton County Fiscal Court.

Commissioner Draud made the motion for approval; seconded by Commissioner Nienaber. Judge Knochermann called for a voice vote, and the motion passed unanimously 4-0.

Administrative Reporting

Public Works

Nick Hendrix stated that Public Works has a new voucher system that is replacing the monthly clean-up program. He thanked Melissa Grandstaff for working so hard on this project. There has been a monthly clean-up program at the Public Works' facility for 15-18 years, and county residents can bring their junk to be discarded. The dumpsters are provided by Bavarian Trucking, and it has been a very popular event. Routinely, they have lines that back up into the park. There were many reasons why they moved to a voucher system, but at the top of the list was the convenience for patrons. With the old systems, people had a long wait to dump off their trash. The new voucher system lets the residents pick up a voucher from Public Works, and then take their load directly to Bavarian during their business hours.

Mr. Hendrix explained that the paper voucher can be obtained at the Public Works Department, after showing a copy of a current trash bill or tax bill showing trash service as a verifier that the resident does have trash service. After obtaining the voucher, the trash can be taken to Bavarian directly. There will be 200 vouchers available each month. This amount is based on budget, and historical participation in the program. The Spring and Fall cleanups will stay the same as they always were in the past. This is the inaugural year, so he is sure there will be some changes in the future. In time, they will transition to an electronic voucher.

Commissioner Draud asked if this is more convenient for the citizens?

Mr. Hendrix answered that there are several reasons, but convenience for the citizens is at the top of the list. He feels that people will like this new system better than the old system.

Judge Knochermann stated that our facility gets beat up with the old system, including the parking lot. Also, we are trying to make sure that businesses are not abusing the system. As the program starts, we will be reasonable at the beginning on the rules.

Commissioner Sewell asked if we have required trash bills in the past?

Mr. Hendrix answered that this is a new process. It is important to vet the people to make sure that they are paying for trash pick-up. Also, this time of year, events sometimes get canceled. So, this system will help with that problem.

Commissioner Sewell asked if we require the trash bill each time they come to get a voucher?

Mr. Hendrix answered that as of now, yes. They will work on a system for this.

Emergency Management

Steve Hensley stated that there was a meeting today with the State partners to discuss what the impact of the governmental shutdown is going to have on the FEMA project. There are about one million dollars' worth of projects that are currently out there. The projects will continue, and the funding will remain obligated. The timelines will be a bit different, as some FEMA workers aren't considered essential employees.

Mr. Hensley then stated that his department's hazmat responses are continuing. The most recent one was this afternoon on southbound 75. They are averaging about three of those a week. Also, he reported on the ammonia leak at the White Castle facility. They have been invoiced around \$30,000 for this event. There will be a meeting with them next week to talk about best practices.

Lastly, Mr. Hensley thanked the Animal Control team (Sergeant Wanda Bedard and Zachary Dressman) for their excellent work with the dog that was trapped in the river. The only reason this was successful was due to the training of our Animal Control officers.

Parks and Recreation/Golf/Building and Grounds

Scott Gunning was not present to report.

Animal Shelter

Beckey Reiter thanked all that were involved in the river rescue. Also, they went back out to bid for the fence project, and it closes on the 14th. This was approved during the budget process. They are writing specifications for the cage project and the medical room, which was also approved during the budget process.

Ms. Reiter then stated that Animal Control services handled 3,494 calls last year. Animal intake for the shelter was down 5%. They took in 2,845 animals, and the live release rate was 95% for the year. This is up 5% from their goal. Euthanasia was down 67% over last year. They hope to concentrate on Animal Control services in 2019, and they are reviewing the policies.

Commissioner Draud asked if there was a way to help rectify the coyote problem in the urban areas?

Ms. Reiter answered that she will look into this.

Treasury

Treasurer Roy Cox asked that the records reflect that the December, 2018, financial reports have been submitted.

Commissioner Draud wanted Mr. Cox to explain what he is doing about the checks and balances of the finances.

Mr. Cox stated that this discussion will take place at the next Fiscal Court meeting, on January 22nd. It will be a review of the internal control processes for the county.

County Attorney's Report

County Attorney Stacy Tapke had nothing to report.

Commissioners' Reports

Commissioner Jon Draud

Commissioner Draud had nothing to report.

Commissioner Beth Sewell

Commissioner Sewell had nothing to report.

Commissioner Joe Nienaber

Commissioner Nienaber had nothing to report.

Judge/Executive's Report

- A. Request approval to move the Fiscal Court meeting of January 29, 2019, to January 22, 2019 at 5:30 p.m. at the Covington Courthouse.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

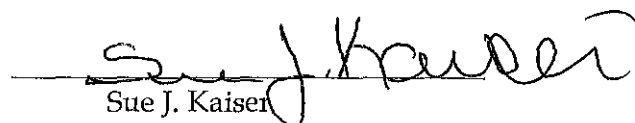
Adjournment

Having completed all business before the Court, Commissioner Draud offered a motion to adjourn which was seconded by Commissioner Nienaber. Judge Knochelmann requested a voice vote whereupon all members present voted in the affirmative with a 4-0 vote.

Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at <http://www.kentoncounty.org> or by contacting the administrative offices at 859.392.1400.

CLERK CERTIFICATION

I, Sue J. Kaiser, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Kenton County Fiscal Court at the meeting of January 8, 2019.


Sue J. Kaiser
Fiscal Court Clerk