

KENTON COUNTY FISCAL COURT MINUTES
Independence Courthouse
5272 Madison Pike
Independence, KY 41051

March 12, 2019
5:30 P.M.

Call to Order

Judge/Executive Knochelmann called to order the March 12, 2019, meeting of the Kenton County Fiscal Court. Treasurer, Roy Cox led the invocation and the Pledge of Allegiance.

Present: Judge/Executive, Kris Knochelmann
 Commissioner Beth Sewell, District 1
 Commissioner Jon Draud, District 2
 Commissioner Joe Nienaber, District 3
 County Attorney Stacy Tapke

Staff: Joe Shriver, County Administrator
 Scott Gunning, Assistant County Administrator
 Sue Kaiser, Fiscal Court Clerk
 Roy Cox, County Treasurer

Approval of Minutes

A. Approval of the Minutes from the meeting of February 19, 2019.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Citizens Address

No citizens came before the Fiscal Court at this time.

General Business

A. Claim's List-Dated March 8, 2019.

There were no questions on the Claims List.

**B. Request approval of the Amended General Term Order for the
Kenton County Sheriff's Department.**

Sheriff Korzenborn stated that they have about a \$250,000 outlay this year for new radios, and they have several ways of paying for it. They want to increase the amount for equipment on the term order, so that it can be taken care of for them.

Judge Knochelmann stated that this order is allowing the change to be made in this budget period.

Commissioner Draud made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

C. Update from Planning and Development Services on the Z21 Project.

Patrick Denbow, the Senior Planner for Planning and Development Services (PDS) updated the Fiscal Court on the Z21 Project, as they are working to wrap up a critical phase of the effort.

Judge Knochelmann stated that the cities and county can leave in or leave out whatever they want.

Commissioner Draud asked if Mr. Denbow had any information as to what is going on with the Drawbridge situation?

Mr. Denbow answered that he doesn't know, as he hasn't been involved in that project.

D. Discussion regarding the new Administration Building.

1. Request approval for the Contractor's Application for Payment #18.

County Administrator Joe Shriver stated that the pay app has been reviewed by the County Engineer and the owner's rep. They find it to be appropriate expenditures pursuant to the contract.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Commissioner Draud asked for progress report on the building.

County Administrator Joe Shriver stated that Change Order #3 says May, but there have been some internal discussions. It appears that they are trending later than that, but nothing has been brought back to the court on a later time. They have indicated that it may be in the August timeframe. There is a meeting with Turner next week to go over the schedule.

Resolutions

A. Resolution No. 19-01D (Action Requested)

A Resolution for the Kenton County Fiscal Court concerning Fiscal Year 2018-2019 Budget Adjustments.

Treasurer Roy Cox stated that the bigger budget adjustments are for: \$5,500 for medical services at the Animal Shelter (we received money from a Humanitarian Grant), \$30,000 to put money into the health insurance from Strike Force and Cable, additional work in the Independence Courthouse for GRW for \$5,300 and the big one at the bottom is to just change cost centers. When we did the budget, we were told to use 5080A for the new Administration building. Anything with a suffix on it won't work for the Department of Local Government's mandatory reporting. We had to change it to 5083.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

B. Resolution No. 19-05 (Action Requested)

A Resolution recognizing the 2019 Pioneer Award Honorees.

Director of External Affairs John Stanton stated that this is the second edition of the Pioneer Awards. The Resolution is the recommendations from the Kenton County Ethics Commission. They reviewed all of the nominations, and arrived at four names to put forward.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Consent Agenda

- A. Exhibit No. 19-26**
Request approval to ratify Amendment #5 of the Operating Agreement for Commissary Services for the Detention Center.
- B. Exhibit No. 19-27**
Request approval to ratify the Digital Evidence Manager contract between the Kenton County Fiscal Court and VeriPic.
- C. Exhibit No. 19-28**
Request approval to surplus a printer and desk for the Kenton County Public Works Department.
- D. Exhibit No. 19-29**
Request approval of the bid from Bluegrass Paving for the resurfacing of various County routes.
- E. Exhibit No. 19-30**
Request approval of the bid from Strawser Construction for the preventative pavement maintenance application on Maher Road.
- F. Exhibit No. 19-31**
Request approval to award the management and operation of the Kenton County Parking Garage bid to ABM Parking Services for the Kenton County Fiscal Court
- G. Exhibit No. 19-32**
Request approval to surplus nine Motorola Tuff Book laptop computers for the Kenton County Sheriff's Department.
- H. Exhibit No. 19-33**
Request approval of the renewal contract for OpenGov for the E-Finance Plus interface.

Commissioner Nienaber asked if we are able to see the traffic to OpenGov?

Judge Knochelmann stated that it isn't used as much as we would like it to be used, but he can get the numbers on it.

County Administrator Joe Shriver stated that as we move to the new platform, we can push out OpenGov again.

All items on the Consent Agenda were voted on together.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochermann called for a voice vote, and the motion passed unanimously 4-0.

Executive Orders

A. Executive Order No. 19-43

An Executive Order relating to the Fiscal Court approving the promotion of Shaun Lauderman from an Equipment Operator for the Kenton County Public Works Department to the Crew Leader for the Kenton County Parks Department, with the effective date of March 13, 2019.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochermann called for a voice vote, and the motion passed unanimously 4-0.

B. Executive Order No. 19-44

An Executive Order relating to the Fiscal Court approving the move of Kelly Murray from a full time to part time Dispatcher I for the Kenton County Emergency Communications Department, with the effective date of March 1, 2019.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochermann called for a voice vote, and the motion passed unanimously 4-0.

Administrative Reporting

Emergency Communications

Dan Mathew stated that he handed out papers showing the staffing model. They have required overtime, and some of the Administrative staff picks up some of that. There is also voluntary overtime to help meet the desired staffing levels. They are working on getting a productive scheduling process in place.

Commissioner Draud asked if he considers the sick time to be high?

Mr. Mathew answered that he doesn't have the historical numbers. He does know that the flu season has been particularly hard this year, but he doesn't want anyone that is sick in the office.

Mr. Mathew then stated that they had 6,371 calls in/out of the Dispatch Center in February alone. The average duration of that phone call was one minute and forty two seconds on a home phone, and two minutes and three seconds on a cell phone. Their new In-Digital software that they installed has a terrific reporting tool. When 911 is called, on average, the phone will ring for six seconds before it is being picked up. Lastly, the calls for service that were created in Kenton County in February was 27,594. That was fire/ems and police calls for service. A lot of the calls for service are self-generated by officers doing vacation and business checks, ems runs, animal control calls and fire runs, etc.

Police Department

Chief Jones stated that the accident recreation software has been being used, and has been saving a lot of time taking 3-D and 2-D images of crimes and crash scenes. This software was purchased with seized money, so it didn't cost the county any money. He encouraged the Fiscal Court to come out and see what the software is capable of doing.

External Affairs

John Stanton stated that he won't recount some of the difficulties that our Convention and Visitors Bureau has had over the last couple of months, but many people believe that the Fiscal Court oversees certain special districts. They often don't know that the people that are appointed to those special districts are required to come by law from lists given to us by other organizations. MeetNKY is one example, as the Fiscal Court is required to choose from a list of three to six people that are given. The Kentucky Senate just passed Senate Bill 202, and this is a package that was put together in cooperation between the three counties with the assistance of our legislators to lift those kind of restrictions to the board. A lot of credit goes to Chris McDaniel, John Schickel, Will Schroder, Damon Thayer, Adam Koenig and Sal Santoro. The restrictions will be lifted, and the Fiscal Court can choose from anyone in Kenton County. The only thing left is the signature from the Governor, which he believes will happen. In the future, there will be a requirement to have someone on the board with a finance and accounting background.

Mr. Stanton then stated that NKU has been chosen to host the Lieutenant Governor's Entrepreneur Challenge this year. On April 12th, young entrepreneurs from across the state will be gathering to compete in the championship. It is encouraging to see that NKU is going to host the Governors School for Entrepreneurs for the new four years. He feels good about the direction that NKU is going in as a partner in economic development, innovation and entrepreneurship in the region.

Lastly, in the next 24 hours or so, Northern Kentucky is going to learn a lot about the changes at Tri-Ed that have been developing over the past year. This will be the most significant changes in Tri-Ed in the 31 years of its existence. It is important that everyone knows that these changes wouldn't be taking place without the Fiscal Court's commitment to Economic Development. The Court's willingness to push the issues of innovation, knowledge based economy and local economic development brought issues to the floor that had not been accomplished before in Tri-Ed. In a year or so, the Court will be pleased with the amount of economic development support the community is getting.

Judge Knochelmann stated that there will be a formal press release coming, but they had a board meeting today and they will clarify all of the changes.

John Stanton stated that if you look at the big three pillars of economic development; the airport, NKU and Tri-Ed, it is fair to say that all of them are heading in a very positive direction.

Treasury

Treasurer Roy Cox asked that the minutes reflect that the February, 2019, financial reports have been submitted.

County Attorney's Report

County Attorney Stacy Tapke had nothing to report.

Commissioners' Reports

Commissioner Jon Draud

Commissioner Draud asked that a Resolution be written to honor Covington Catholic, Campbell County and Walton basketball teams.

Commissioner Beth Sewell

Commissioner Sewell congratulated Commissioner Draud for winning the Two Headed Calf Award for his contributions to education.

Commissioner Joe Nienaber

Commissioner Nienaber congratulated Commissioner Draud on winning his award.

Judge/Executive's Report

Judge Knochelmann congratulated Commissioner Draud on winning his award.

Nick Hendrix asked for permission to acquire a truck for the Animal Shelter, because the Animal Control Officer truck was hit and totaled. The request is to authorize the purchase of a new Animal Control truck. The money is in the budget.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Judge Knochelmann then asked for permission to go out for a potential RFP and RFQ to evaluate the long term financial and capital plans for the Golf Course and to renovate the bunkers.

Commissioner Draud made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Executive Session

- A. Pursuant to KRS 61.810 (1) (C) pending litigation regarding the National Prescription Opiate Litigation for the purpose of discussing litigation strategy in Case Number 1:17-MD-2804.

Commissioner Nienaber made the motion for approval of Executive Session; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Commissioner Nienaber made the motion for approval to return from the Executive Session; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Adjournment

Having completed all business before the Court, Commissioner Draud offered a motion to adjourn which was seconded by Commissioner Sewell. Judge Knochelmann requested a voice vote whereupon all members present voted in the affirmative with a 4-0 vote.

Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at <http://www.kentoncounty.org> or by contacting the administrative offices at 859.392.1400.

CLERK CERTIFICATION

I, Sue J. Kaiser, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Kenton County Fiscal Court at the meeting of March 12, 2019.



Sue J. Kaiser
Fiscal Court Clerk