

**KENTON COUNTY FISCAL COURT  
MEETING MINUTES  
Covington Courthouse  
303 Court St.  
Covington, KY 41011**

**July 30, 2019  
5:30 P.M.**

**Call to Order**

Judge/Executive Knochelmann called to order the July 30, 2019, meeting of the Kenton County Fiscal Court. Judge/Executive Knochelmann led the invocation and the Pledge of Allegiance.

Present: Judge/Executive, Kris Knochelmann  
Commissioner Beth Sewell, District 1  
Commissioner Jon Draud, District 2  
Commissioner Joe Nienaber, District 3  
County Attorney Stacy Tapke

Staff: Joe Shriver, County Administrator  
Scott Gunning, Assistant County Administrator  
Sue Kaiser, Fiscal Court Clerk  
Roy Cox, County Treasurer

**Approval of Minutes**

**A. Approval of the Minutes from the meeting of July 16, 2019.**

Commissioner Draud made the motion for approval; seconded by Judge Knochelmann. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

**Citizens Address**

No citizens came before the court at this time.

**General Business**

**A. Claims Lists–Dated July 26, 2019.**

There were no questions on the claims list.

**B. Discussion regarding the new Administration Building.**

County Administrator Joe Shriver stated that equipment and furniture installation started Monday.

Commissioner Draud asked when the old section is going to be painted?

Mr. Shriver answered that they are putting the primer on right now. Last week they were tuck pointing and fixing mortar.

Commissioner Draud asked what is the percentage of the old building compared to the whole building?

Mr. Shriver answered that it is about thirty percent. The whole building is about 100,000 square feet.

### Resolutions

#### **A. Resolution No. 19-01K**

##### **A Resolution for the Kenton County Fiscal Court concerning Fiscal Year 2019-2020 Budget Adjustments.**

Treasurer Roy Cox stated that the budget adjustments are for the following: \$3,600 for the cameras that were installed, \$135,000 reimbursement for the cages at the Animal Shelter and \$73,000 for Hazmat reimbursement.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

#### **B. Resolution No. 19-17**

##### **A Resolution for the Kenton County Fiscal Court for a zoning text amendment to the unincorporated off-street parking regulations.**

County Administrator Joe Shriver stated that they had a request come in regarding the unincorporated off street parking regulations. Apparently, some of the subdivisions were being held up because there is a standard in the parking regulations that says that the driveway can only be one third of the actual square footage of the frontage. This will allow for a three car garage.

Judge Knochelmann stated that one of the builders had been seeing a lot of market for three car garages, and some of these lots can't fit a side entrance. This allows them to get that extra garage in, and the market is there.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

### Ordinances

#### **A. Ordinance 121.41 - Second Reading**

##### **An Ordinance enacting and adopting a supplement to the Code of Ordinances of the county of Kenton, Kentucky.**

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

## Consent Agenda

- A. Exhibit No. 19-96  
Request approval to award the Kenton County Justice Center and Parking Garage Facility Management bid to Meridian Management Corporation for the Kenton County Fiscal Court.
- B. Exhibit No. 19-97  
Request approval to award the Animal Housing Cages to Mason Company for cages to be used at the County Animal Shelter.
- C. Exhibit No. 19-98  
Request approval to surplus FY20 program vehicles for the Police Department.
- D. Exhibit No. 19-99  
Request approval to purchase FY20 program vehicles for the Police Department.
- E. Exhibit No. 19-100  
Request approval to Amendment #3 to Health Services Agreement with Southern Health Partners for medical services for the County Detention Center.
- F. Exhibit No. 19-101  
Request approval to issue a Request for Proposals for Dispatch Center consoles.
- G. Exhibit No. 19-102  
Request approval to terminate the Plumbing Services contract with Triton Services, Inc.
- H. Exhibit No. 19-103  
Request approval to execute County Services Agreement for snow removal with the cities of Ryland Heights, Crestview Hills and Lakeside Park.
- I. Exhibit No. 19-104  
Request approval to accept bid from Nelson Markesbery Moving & Storage for move services to the new administrative building.
- J. Exhibit No. 19-105  
Request approval to accept bid from POE for Tech Storage Equipment for the new administrative building.
- K. Exhibit No. 19-106  
Request approval to accept bid from Meridian Management Corporation for Facility Management Services at the new Kenton County Administration Building.
- L. Exhibit No. 19-107  
Request approval to accept bid from First Green Commercial Cleaning & Landscaping.

Judge Knochelmann stated an item has been added to the Consent Agenda. It is an agreement for School Resource Officers, and this is the same agreement that we used in the past.

Commissioner Draud asked what is being done with the School Resource Officers?

County Administrator Joe Shriver stated that the statute requires that we have to renew the contracts annually. This is just renewing the current School Resource Officers that we have.

All items on the Consent Agenda were voted on together, including the added Memorandum of Understanding for the School Resource Officers that was added.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

### Executive Orders

#### **A. Executive Order 19-86**

**An Executive Order relating to the Fiscal Court approving the MeetNKY appointments of Sandy Ritter and Guy van Rooyen, effective July 31, 2019.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

#### **B. Executive Order 19-87**

**An Executive Order relating to the resignation of Sean Mertens as Building Maintenance Technician for the Buildings & Grounds Department, effective July 31, 2019.**

Judge Knochelmann thanked Sean Mertens for his work with the county.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0. (Commissioner Nienaber arrived for this vote)

### Administrative Reporting

#### Public Works

Nick Hendrix stated that we have come pretty far on our emergency work for FEMA on the slides that were experienced last February. They are in the stage of wrapping up Independence Station Rd., lower St. Johns off of Bromley Crescent Springs and Highwater Rd.

#### Emergency Management

Steve Hensley stated that a month or so ago, the Fiscal Court had talked about the need to adjust the Hazmat billing Ordinance. Action will be taken at a future meeting. It has been about 15 years since adjustments have been made.

Judge Knochelmann stated that this does affect our partner cities, so they will charge these rates as well.

Mr. Hensley stated that it is a recovery Ordinance, and with the many accidents on the I-75 corridor everyone is out there frequently. Since the fee schedule was somewhat dated, they aren't being made whole. The adjustments have been made with consultation with the agencies that are involved.

Mr. Hensley then stated that there have been many discussions regarding the Fire Districts in Southern Kenton County. Last night, the Judge had a meeting with the representatives from the Kenton and Piner Fire Districts. This was to talk about the upcoming public hearing that is scheduled for August 6<sup>th</sup> at 5:00 p.m. at the Independence Courthouse. There seems to be a consensus going forward, and operationally there will be a lot of issues to work out.

Judge Knochelmann stated that the Commissioners are not required to be there, but they are invited. We will take action the next morning. He stated his appreciation to Steve Hensley, the two board chairs and their chiefs for all of their hard work. There is a resident named John Robbins who is pulling together some community members who may have some questions, and has really been helping the community effort. Chief Jason Schleue from Piner has been amazing to help facilitate all of this.

### **Animal Shelter**

Becky Reiter thanked the Fiscal Court for allowing her to change the name of her department to Animal Services. It will be good to have Animal Control and the Shelter services all under one name. She then gave the court some statistics thru the month of June. There have been 2,598 Animal Control calls for service, 1,163 Animal Shelter intake animals, 413 animals reunited with their owner and a live release rate of 93%. The volunteer program has 52 active volunteers, and for the months of January thru June, they logged 1,140 hours and have 266 hours in the month of July.

### **Information Technology**

Lisa Desmarais thanked the Fiscal Court for allowing her department to change its name to Technology Services. The branding team is developing collateral materials (digital and physical). Also, the new websites for KentonCounty.org, KentonCountySheriff.org, KentonCountyJail.org, and the Fiscal Court Intranet are under development for an anticipated August 2019 implementation. Content has been moved to the new site and training of staff is completed. A new website specific to Parks & Recreation Shelter House reservations is also under development for an anticipated December, 2019 implementation.

Ms. Desmarais then stated that they have been walking the new administration building site weekly to inspect progress. They have purchased Digital Signage Software and Conference Room Scheduling software, and are learning how to use it. They are working closely with WSP and POE consultants on the move planning and supporting FF&E installation.

Ms. Desmarais then stated that her department has completed PC replacements for multiple service groups, upgraded/replaced/decommissioned 35 servers running old operating systems, completed 20 of 35 Servers and anticipate 80% completion by September with the remaining to be worked on after the move to the new administration building. They are preparing property tax bill programs to include the City of Bromley collection. There is continued web page improvements for PVA sections of KCOR. They are working closely with the County Clerk's software vendor, BIS, to develop new a Clerk system. Final testing for Kenton County Road

Reporter is in progress. This is a mobile friendly web app developed in partnership with LINK-GIS that will enable residents to report road issues to any agency that maintains roads within the county. She thanked Jessica Ramsey for all of her hard work on this project. Lastly, they have received positive feedback from the public on the Community Portal, and will soon start a promotion campaign.

### **Treasurer**

Treasurer Roy Cox asked that the records reflect that the June, 2019, financial reports have been submitted.

### **County Attorney's Report**

County Attorney Stacy Tapke had nothing to report.

### **Commissioners' Reports**

#### **Commissioner Jon Draud**

Commissioner Draud addressed the letter that was received from the three Mayors about a sidewalk request. He is guessing that they aren't proposing that they pay for it themselves?

Judge Knochelmann answered that he talked to the Mayors about it today, and he thinks that it is partially the acknowledgement that there is traffic and individuals walking. They have talked to the state about it.

Commissioner Draud asked if the August 13<sup>th</sup> meeting could be moved to August 12<sup>th</sup>?

Judge Knochelmann asked for a motion to amend the schedule to move the next meeting from August 13<sup>th</sup> to August 12<sup>th</sup>.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Commissioner Draud then stated that he has been thinking about how Kenton County owns the airport, and wants to know if there is any way to generate some revenue from the airport? He asked County Attorney Stacy Tapke to explore ways to generate some revenue for the county.

#### **Commissioner Beth Sewell**

Commissioner Sewell stated that BLINK, the art and light program, will be displaying on the Northern Kentucky side of the river this year. We have been asked to display a mural on the County Garage that will be seen from Cincinnati. Since this is a public building, we are being asked to approve the rendering. She asked if the Fiscal Court would like to see something conceptual brought before them, or the actual mural.

Everyone agreed that something conceptual would be fine.

#### **Commissioner Joe Nienaber**

Commissioner Nienaber spoke about the extraordinary amount of accidents at the cut in the hill.

### Judge/Executive's Report

Judge Knochelmann stated that they have been working with the state on all of the road projects. They have gotten some numbers to do some temporary barrier walls on the highway. Also, OKI will be coming to the Fiscal Court with some of the projects going on in the county.

### Executive Session

#### **A. Pursuant to KRS 61.810 (1) (C) pending litigation to discuss litigation strategy for Jordan vs Kenton County, Cull vs Kenton County and Genereux vs Kenton County.**

Commissioner Draud made the motion for approval of Executive Session; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Commissioner Nienaber made the motion for approval to return from the Executive Session; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

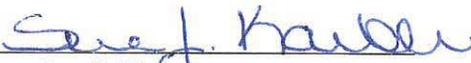
### Adjournment

Having completed all business before the Court, Commissioner Draud offered a motion to adjourn, which was seconded by Commissioner Sewell. Judge Knochelmann requested a voice vote, whereupon all members present voted in the affirmative with a 4-0 vote.

Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at <http://www.kentoncounty.org> or by contacting the administrative offices at 859.392.1400.

### **CLERK CERTIFICATION**

I, Sue J. Kaiser, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Kenton County Fiscal Court at the meeting of July 30, 2019.

  
Sue J. Kaiser  
Fiscal Court Clerk