



## KENTON COUNTY RECREATION COMMISSION

Via Zoom

AGENDA

May 24, 2023

12:00 PM

1. Minutes Approval - 1/18/2023 (Action Requested)

Documents:

[UNAPPROVED MINUTES 1-18-2023 REC COMMISSION.PDF](#)

2. Parks Projects & Capital Projects Updates
3. Recreation Programs Updates
4. Lease Agreement Updates
5. Review Landscaping Services Contract (Action Requested)
6. Other Discussion
7. Adjournment

Meeting Dates for 2023:

Wednesday, August 9

Wednesday, November 8

**KENTON COUNTY PARKS & RECREATION COMMISSION**  
**Kenton County Government Center**  
Conference Room 5070  
1840 Simon Kenton Way  
Covington, Kentucky 41011

**Minutes**

January 18, 2023  
12:00 PM

- I. Attendance: Mike Litzler, Adam Davey, Brian Halloran, Kathleen Carnes, George Sparks, Rhonda Ritzi, staff
- II. Call to Order – Mike called to order the January 18, 2023 meeting of the Kenton County Parks & Recreation Commission.
- III. Meeting Minutes: 8/17/22 (BH, ML) Approved.
- IV. Discussion of Lease Agreements
  - a) The following lease agreements were discussed:
    - Discussion of Lease Agreement – Bowman Field
    - Discussion of Lease Agreement – Doe Run Lake Soccer
    - Discussion of Lease Agreement – Lincoln Ridge Soccer
    - Discussion of Lease Agreement – Middleton-Mills Soccer
    - Discussion of Lease Agreement – NKY Baseball Mills Road
    - Discussion of Lease Agreement – NKYFL Mills Road
    - Discussion of Lease Agreement – Pioneer Soccer
    - Discussion of Lease Agreement – Richardson Road Baseball
  - b) Rhonda stated that each lessee was notified of the renewal process for these lease agreements and that all expressed continuation of the terms of the leases.
  - c) All reviewed the lease agreements with favorable remarks.
  - d) A suggestion was made by Brian about early termination with the discussion of the lessor being able to terminate the lease for any reason versus just by cause. All discussed the option. All agreed that either way gave the County the opportunity to terminate the lease if needed. They would support either way the lease agreement was written.
  - e) Brian made a motion to approve the lease agreements. Mike seconded. All approved.
- V. Meeting Dates for 2023
  - a) Meeting dates were set for 2023 (BH, KC)
    - Discussed dates to schedule the remaining three (3) regular meetings for the 2023 calendar year.
    - Meetings will be held at the Kenton County Government Center, Conference Room 5070 at 12PM on the following dates for 2023:
      - May 24, Aug 9 and Nov 8.
- VI. Other Discussion
  - a) Filing of Vacancy on the Commission – Suggestion for a member to complete the commission was discussed.

- b) Actions for the Commission – Attending a Fiscal Court meeting and giving a Parks Report or attending for the final master plan approval.

**VII.** Adjournment: Rhonda asked to adjourn the meeting. (BH, ML) Approved.

Meeting Dates for 2023:

Wednesday, May 24

Wednesday, August 9

Wednesday, November 8.

Minutes submitted by: Rhonda Ritzi

DRAFT