



# KENTON COUNTY

KENTON COUNTY FISCAL COURT  
Kenton County Government Center  
1840 Simon Kenton Way  
Covington, KY 41011

## AGENDA

March 28, 2023

5:30 P.M.

1. Call To Order - Judge/Executive Kris Knochelmann
2. Invocation And Pledge Of Allegiance By Commissioner Joe Nienaber
3. Approval Of Minutes (Action Requested)

3.I. Approval Of The Minutes From The Meeting Of March 14, 2023.

Documents:

[03-14-23.PDF](#)

4. Citizens Address
5. General Business

5.I. Presentation Of A Proclamation Declaring The Week Of April 9-15, 2023 As National Public Safety Telecommunicators Week.

Documents:

[TELECOMMUNICATORS WEEK.PDF](#)

- 5.II. Update On The Emergency Shelter Of Northern Kentucky From Kim Webb.
- 5.III. Acknowledgement Of The Receipt Of The Kenton County Jailer's 2023-2024 Budget Prior To The Statutory Deadline Of April 1, 2023.

Documents:

[2023 JAIL BUDGET.PDF](#)  
[2023 JAIL BUDGET 2.PDF](#)

- 5.IV. Request Approval Of A Reimbursement Agreement Between The Kentucky Transportation Cabinet And The Kenton County Fiscal Court For The Parking Structure Feasibility And Predevelopment Services.

- 5.V. Request Approval Of The Fee Proposal From Gresham Smith For The Predevelopment Services For The Parking Structure At The Kenton County Administration Building.

Documents:

[PROPOSAL KCFC PARKINGSTRUCTURE-FINAL.PDF](#)

- 5.VI. Claims List - Dated March 24, 2023

Documents:

[CLAIMS LIST 032423.PDF](#)

6. Resolutions (Action Requested)

- 6.I. Resolution No. 23-01F (Action Requested) A Resolution For The Kenton County Fiscal Court Concerning Fiscal Year Budget Adjustments.

Documents:

[RESOLUTION 23-01F BUDGET ADJUSTMENT.PDF](#)

- 6.II. Resolution No. 23-12 (Action Requested) A Resolution For The Kenton County Fiscal Court Concerning Referral Hires For All Positions At The Kenton County Detention Center.

Documents:

[RESOLUTION 23-12 REFERRAL.PDF](#)

- 6.III. Resolution No. 23-13 (Action Requested) A Resolution For The Kenton County Fiscal Court Concerning An Amendment To The Administrative Code And Policy Manual.

Documents:

[RESOLUTION 23-13 POLICY MANUAL.PDF](#)

- 6.IV. Resolution No. 23-14 (Action Requested) A Resolution Recognizing The 2023 Pioneer Award Honorees.

Documents:

[RESOLUTION 23-14 2023 PIONEER AWARDS.PDF](#)

7. Consent Agenda (Action Requested)

- 7.I. Exhibit No. 23-43 Request Approval To Accept The Bid For Stop Loss And Third Party Administrator Services From Partners For The County Health Insurance Program.

Documents:

[EXHIBIT 23-43 STOP LOSS COVERAGE.PDF](#)

- 7.II. Exhibit No. 23-44 Request Approval Of The Parking Lot Resurfacing Bid For The Covington Turner Society Lot From Riegler Blacktop, Inc. For The Kenton County Public Works Department.

Documents:

[EXHIBIT 23-44 COVINGTON TURNER SOCIETY.PDF](#)  
[EXHIBIT 23-44 PARKING LOT RESURFACING - COV TURNER SOCIETY.PDF](#)

- 7.III. Exhibit No. 23-45 Request Approval Of A Proposal From Schaefer, Inc. For Construction Administration Services For The Structural Repairs On The Kenton County Public Works Department Campus.

Documents:

[EXHIBIT 23-45 SCHAEFER BID FOR PARKING LOT.PDF](#)

- 7.IV. Exhibit No. 23-46 Request Approval Of A Proposal For The Purchase Of Conkhite Trailers For The Kenton County Public Works Department.

Documents:

[EXHIBIT 23-46 CRONKHITE.PDF](#)

- 7.V. Exhibit No. 23-47 Request Approval Of A Proposal From Seven Hills For Labor Required To Develop And Write Specifications To Add A Series Of Features To The Existing Kenton County COLA System.

Documents:

[EXHIBIT 23-47 - COVER MEMO - SEVEN HILLS PAYROLL COLA PROJECT.PDF](#)  
[EXHIBIT 23-47 KENTON COUNTY PAYROLL IMPORT PROPOSAL.PDF](#)

- 7.VI. Exhibit No. 23-48 Request Approval To Renew The Lease Agreement With The Commonwealth Of Kentucky For Office Space At 1840 Simon Kenton Way For The Kenton County Commonwealth Attorney's Office.

Documents:

[EXHIBIT 23-48 MEMO REQUESTING LEASE RENEWAL FOR COMMONWEALTH ATTORNEY OFFICE SPACE AT 1840 SIMON KENTON WAY.PDF](#)  
[EXHIBIT 23-48 PR-5643, KENTON - LEASE RENEWAL AGREEMENT.PDF](#)

- 7.VII. Exhibit No. 23-49 Request Approval To Renew The Lease Agreement With The Commonwealth Of Kentucky For Parking At 220 Madison Avenue (Parking Garage) For The Kenton County Commonwealth's Attorney Office And Public Defenders Office.

Documents:

[EXHIBIT 23-49 MEMO REQUESTING LEASE RENEWAL FOR COMMONWEALTH ATTORNEY AND PUBLIC DEFENDERS PARKING SPACES AT COUNTY GARAGE.PDF](#)  
[EXHIBIT 23-49 PR-4593, KENTON - LEASE RENEWAL AGREEMENT.PDF](#)  
[EXHIBIT 23-49 PR-4821, KENTON - LEASE RENEWAL AGREEMENT.PDF](#)

- 7.VIII. Exhibit No. 23-50 Request Approval To To Ratify A Proposal From Viox & Viox To Prepare A Plat And Legal Description For An Easement In The Latonia Lakes Development.

Documents:

[EXHIBIT 23-50 LATONIA LAKES SURVEY.PDF](#)

8. Executive Orders

- 8.I. Executive Order 23-43 (Action Requested) An Executive Order Approving The Appointment Of Steve Clifford To The Linden Grove Cemetery Board Due To A Resignation.

Documents:

[EXECUTIVE ORDER 23-43 LINDEN GROVE CEMETERY BOARD \(STEVE CLIFFORD\).PDF](#)

- 8.II. Executive Order 23-44 (Action Requested) An Executive Order Approving The Resignation Of Shane McQueary As A Public Services Technician For The Kenton County Public Works Department.

Documents:

[EXECUTIVE ORDER 23-44PUBLIC WORKS \(SHANE MCQUEARY\).PDF](#)

- 8.III. Executive Order 23-45 (Action Requested) An Executive Order Approving The Reclassification Of Matt Schmidt From A Public Services Assistant Lead To A Public Services Technician III For The Kenton County Public Works Department.

Documents:

[EXECUTIVE ORDER 23-45 PUBLIC WORKS \(MATT SCHMIDT\).PDF](#)

- 8.IV. Executive Order 23-46 (Action Requested) An Executive Order Approving The Reclassification Of Harold Williams From A Public Services Assistant Lead To A Public Services Technician II For The Kenton County Public Works Department.

Documents:

[EXECUTIVE ORDER 23-46 PUBLIC WORKS \(HAROLD WILLIAMS\).PDF](#)

- 8.V. Executive Order 23-47 (Action Requested) An Executive Order Approving The Resignation Of Kim Pfetzer As A Part-Time Tax Clerk For The Kenton County Treasury Department.

Documents:

[EXECUTIVE ORDER 23-47 TREASURY \(KIM PFETZER\).PDF](#)

- 8.VI. Executive Order 23-48 (Action Requested) An Executive Order Approving The Step Increase For Kylee Kendall As A Dispatcher 1, G7-1 For The Kenton County Emergency Communications Department.

Documents:

[EXECUTIVE ORDER 23-48 EMERGENCY COMMUNICATIONS \(KYLEE KENDALL\).PDF](#)

- 8.VII. Executive Order 23-49 (Action Requested) An Executive Order Approving The Step

Increase For Hope Tuke As A Dispatcher 1, G7-2 For The Kenton County Emergency Communications Department.

Documents:

[EXECUTIVE ORDER 23-49 EMERGENCY COMMUNICATIONS \(HOPE TUKE\).PDF](#)

9. Administrative Reporting
  - 9.I. Marc Fields - Detention Center
  - 9.II. Spike Jones - Police Department
  - 9.III. Ashley Hawks - Emergency Communications
  - 9.IV. Steve Hensley - Emergency Management
10. County Attorney's Report
11. Commissioners' Report
12. Judge/Executive's Report
13. Executive Session
14. Adjournment

Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at <http://www.kentoncounty.org> or by contacting the administrative offices at 859.392.1400.