



# KENTON COUNTY

KENTON COUNTY FISCAL COURT  
Historic Kenton County Courthouse  
5272 Madison Pike  
Independence, KY 41051

## AGENDA

June 14, 2022

5:30 P.M.

1. Call To Order - Judge/Executive Kris Knochelmann
2. Invocation And Pledge Of Allegiance By Judge/Executive Kris Knochelmann
3. Approval Of Minutes (Action Requested)
  - 3.I. Approval Of The Minutes From The May 24, 2022, Meeting.

Documents:

[05-24-22.PDF](#)

4. Citizens Address
5. General Business
  - 5.I. Presentation Of The 2020 Beyond The Call Of Duty Award To Steve Hensley.
  - 5.II. Presentation Of The 2022 Ralph Drees Impact Award To The Kenton County Fiscal Court.
  - 5.III. Request Approval To Surplus Real Property Located At 634 Scott Street, Covington, KY (Old Cold Shelter).

Documents:

[634 SCOTT ST..PDF](#)

- 5.IV. Request A County Exemption From Ad Valorem Taxation For The Grand Lodge Of Kentucky And The Residents Of The Spring Hill Village.

Documents:

[EXEMPTION OF AD VALOREM TAXES.PDF](#)

- 5.V. Claims List Dated June 10, 2022.

Documents:

[CLAIMS LIST 06-10-22.PDF](#)

6. Ordinances

- 6.I. Ordinance 226.03 – Second Reading (Action Requested) An Ordinance Of The Kenton County Fiscal Court Relating To The Approval And Adoption Of The Kenton County Fiscal Court Budget For The Fiscal Year 2022-2023.

Documents:

[ORDINANCE 226.03 BUDGET ORDINANCE FY2023 1ST READING.PDF](#)  
[ATTACHMENT FOR ORDINANCE 226-03 FORMATTED BUDGET FY2023 FOR 1ST READING.PDF](#)

- 6.II. Ordinance 226.04 – First Reading (No Action Needed) An Ordinance Amending Kenton County Ordinance No. 226.02 Relating To The Collection Of Per Diem Charges And Processing/Booking Fees For Prisoners Of The Kenton County Detention Center.

Documents:

[ORDINANCE 226.04 JAIL FEES.PDF](#)

7. Resolutions (Action Requested)

- 7.I. Resolution No. 22-01K (Action Requested) A Resolution For The Kenton County Fiscal Court Concerning Fiscal Year Budget Adjustments.

Documents:

[RESOLUTION 22-01K BUDGET ADJUSTMENT.PDF](#)

- 7.II. Resolution No. 22-16 (Action Requested) A Resolution For The Kenton County Fiscal Court Approving And Adopting The Compensation Rates And Pay Scales For The Kenton County Employees, And Authorizing The County Treasurer To Pay The Rates On Scheduled Pay Days.

Documents:

[RESOLUTION 22-16 PAYSACLE.PDF](#)  
[JULY 3 2022 PAYROLL INCREASE 6 PERCENT ALPHA.PDF](#)  
[FY 2022-2023 6 PERCENT FINAL ACTIVE.PDF](#)

- 7.III. Resolution No. 22-17 (Action Requested) A Resolution Of The Kenton County Fiscal Court Sponsoring A Proposed Text Amendment And Authorizing The County Administrator To Submit A Text Amendment Application To The Kenton County Planning Commission.

Documents:

[RESOLUTION 22-17 RESOLUTION KCZR ECP TEXT AMENDMENT.PDF](#)

8. Consent Agenda (Action Requested)

- 8.I. Exhibit No. 22-71 Request Approval To Surplus The House Located At 3549 Mills Road, Covington, KY 41051.

Documents:

[EXHIBIT 22-71 SURPLUS MEMO - MILLS PARK HOUSE.PDF](#)

- 8.II. Exhibit No. 22-72 Request Approval Of An Agreement With KYTC For The Public Works Department To Maintain Rural Secondary And Other Routes In Kenton County.

Documents:

[EXHIBIT 22-72 RURAL SECONDARY ROADS.PDF](#)

- 8.III. Exhibit No. 22-73 Request Approval Of An Agreement With KYTC For The Public Works Department To Perform Snow And Ice Removal Operations On Specific Routes

Documents:

[EXHIBIT 22-73 SNOW AND ICE REMOVAL.PDF](#)

- 8.IV. Exhibit No. 22-74 Request Approval To Surplus A Protainer Trailer For The Kenton County Fleet Department.

Documents:

[EXHIBIT 22-74 FLEET SURPLUS.PDF](#)

- 8.V. Exhibit No. 22-75 Request That The Authority For Executing Vehicle Titles And Other Vehicle Purchases And/Or Sales Documentation For All Program Vehicles/Equipment Be Delegated To Scott McClain, Fleet Services Supervisor Or Nick Hendrix, Director Of Public Works.

Documents:

[EXHIBIT 22-75 MEMORANDUM VEHICLE AND EQUIPMENT TITLE SIGNATURE AUTHORIZATION.PDF](#)

- 8.VI. Exhibit No. 22-76 Request Approval Of A One-Year Agreement With PhishingBox For Phishing And Social Engineering Training Software For The Technology Service Department.

Documents:

[EXHIBIT 22-76 PHISHING BOX CONTRACT.PDF](#)

- 8.VII. Exhibit No. 22-77 Request Approval Of The Annual Service Level Agreements For The Kenton County Technology Services Department Provided To The Following Agencies: Kenton County Clerk, Northern Kentucky Drug Strike Force, Kenton County Detention Center, Kenton County Sheriff's Office, Kenton County Dispatch, Kenton County PVA And The Kenton County Attorney.

Documents:

[EXHIBIT 22-77 MEMO - 2022 SERVICE LEVEL AGREEMENTS.PDF](#)  
[EXHIBIT 22-77 SERVICE LEVEL AGREEMENTS.PDF](#)

- 8.VIII. Exhibit No. 22-78 Request Approval Of The Contract Addendum With C-Forward For IT Services For The Kenton County Technology Services Department.

Documents:

[EXHIBIT 22-78 C-FORWARD CONTRACT RENEWAL FY23.PDF](#)  
[EXHIBIT 22-78 K 2022 ADDENDUM SUPPORT HOURS CONTRACT.PDF](#)

- 8.IX. Exhibit No. 22-79 Request Approval Of An Interlocal License Agreement Between The Kenton County Property Valuation Administrator, "Licensor" And Planning And Development Services Of Kenton County, Sanitation District 1, Northern Kentucky Water District And The Kenton

Documents:

[EXHIBIT 22-79 INTERLOCAL LICENSE AGREEMENT.PDF](#)

- 8.X. Exhibit No. 22-80 Request Approval Of The Bid From Eaton Asphalt For Parking Ling Reconstruction For The Parking Lot At The Kenton County Public Works Department.

Documents:

[EXHIBIT 22-80 PARKING LOT RECONSTRUCTION AT PW.PDF](#)

9. Exhibit No. 22-81 Request Approval Of The Property, Casualty, Liability And Worker's Compensation Insurance With KACO And Princeton, Including TPA Services With Davies.

Documents:

[EXHIBIT 22-81 MEMO FOR RENEWAL ON PROPERTY AND LIABILITY INSURANCE SIGNATURE 6.2022.PDF](#)  
[EXHIBIT 22-81 WC, PROPERTY AND LIABILITY INSURANCE PROPOSAL EMAIL 6.2022.PDF](#)  
[EXHIBIT 22-81 PROPERTY AND LIABILITY INSURANCE PREMIUM HISTORY.PDF](#)  
[EXHIBIT 22-81 DAVIES - KENTON COUNTY RENEWAL JULY 2022 TO JUNE 2023.PDF](#)  
[EXHIBIT 22-81 KENTON COUNTY INSURANCE.PDF](#)  
[EXHIBIT 22-81 KENTON COUNTY FC - PROPERTY AND LIABILITY INSURANCE PREMIUM COST AND COVERAGE FOR 7-1-22 TO 7-1-23 \(002\).PDF](#)

10. Executive Orders

- 10.I. Executive Order 22-69 (Action Requested) An Executive Order Relating To The Fiscal Court Ratifying The Appointment Of Andrew Kelsay As A Shelter Manager For The Kenton County Animal Services Department.

Documents:

[EXECUTIVE ORDER 22-69 ANIMAL SERVICES \(ANDREW KELSAY\).PDF](#)

- 10.II. Executive Order 22-70 (Action Requested) An Executive Order Relating To The Fiscal Court Appointing Dr. Larry Kendall To The Local Board Of Health

Documents:

[EXECUTIVE ORDER 22-70 NKIHD \(DR. LARRY KENDALL\).PDF](#)

- 10.III. Executive Order 22-71 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Reorganization Of The Kenton County Parks And Recreation

Department.

Documents:

[PARKS REORGANIZATION 2022.PDF](#)  
[EXECUTIVE ORDER 22-71 PARKS REORGANIZATION ADDITIONAL PPT 2022.PDF](#)  
[PARKS AND RECREATION ORGANIZATIONAL CHART.PDF](#)  
[PUBLIC PARKS SERVICE TECHNICIAN I.PDF](#)

- 10.IV. Executive Order 22-72 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Appointment Of Cameron Lewis As A Fleet Service Technician For The Kenton County Public Works Department.

Documents:

[EXECUTIVE ORDER 22-72 PUBLIC WORKS \(CAMERON LEWIS\).PDF](#)

- 10.V. Executive Order 22-73 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Retirement Of Steve Smith As An Engineering Services Assistant Lead For The Kenton County Public Works Department.

Documents:

[EXECUTIVE ORDER 22-73 PUBLIC WORKS \(STEVE SMITH\).PDF](#)

- 10.VI. Executive Order 22-74 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Promotion Of Zach Lawson From A Dispatcher 1, G5-1 To A Dispatcher 1, G5-2 For The Kenton County Emergency Communications Department.

Documents:

[EXECUTIVE ORDER 22-74 EMERGENCY COMMUNICATIONS \(ZACHARY LAWSON\).PDF](#)

- 10.VII. Executive Order 22-75 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Retirement Of Joe Shriver As The County Administrator/Deputy Judge Executive For The Judge/Executive's Office.

Documents:

[EXECUTIVE ORDER 22-75 JUDGE EXECUTIVE OFFICE \(JOE SHRIVER\).PDF](#)

- 10.VIII. Executive Order 22-76 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Resignation Of Jacob Lawson As An Animal Control Officer For The Kenton County Animal Services Department.

Documents:

[EXECUTIVE ORDER 22-76 ANIMAL SERVICES \(JACOB LAWSON\).DOC](#)

- 10.IX. Executive Order 22-77 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Appointment Of Tanner Donaldson As A Seasonal Laborer For The Kenton County Parks Department.

Documents:

[EXECUTIVE ORDER 22-77 PARKS DEPARTMENT \(TANNER DONALDSON\).PDF](#)

- 10.X. Executive Order 22-78 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Resignation Of Brian Jones As A Police Officer For The Kenton County Police Department.

Documents:

[EXECUTIVE ORDER 22-78 POLICE DEPARTMENT \(BRIAN JONES\).PDF](#)

- 10.XI. Executive Order 22-79 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Resignation Of Hope Edelbroich As A Shelter Technician For The Kenton County Animal Services Department.

Documents:

[EXECUTIVE ORDER 22-79 ANIMAL SERVICES \(HOPE EDELBROICH\).PDF](#)

- 10.XII. Executive Order 22-80 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Reorganization Of The Human Resources Department For The Judge/Executive's Office.

Documents:

[EXECUTIVE ORDER 22-80 HUMAN RESOURCES OFFICE REORG.PDF](#)  
[HR GENERALIST-RECRUITER 05.2022.PDF](#)  
[HUMAN RESOURCES GENERALIST RECRUITER DESCRIPTION.PDF](#)

- 10.XIII. Executive Order 22-81 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Reorganization Of The Public Works Department.

Documents:

[EXECUTIVE ORDER 22-81 PW REORGANIZATION \(06-14-22\).PDF](#)  
[ATTACHMENT FOR EXECUTIVE ORDER 22-81 PUBLIC WORKS - 2ND 2022 REORG - REVISED 6-10-2022.PDF](#)

11. Administrative Reporting

11.I. Ashley Hawks - Emergency Communications

11.II. Jailer Marc Fields - Detention Center

11.III. Chief Spike Jones - Police Department

11.IV. Steve Hensley - Emergency Management

11.V. Roy Cox -Treasurer

12. County Attorney's Report

13. Commissioners' Report

14. Judge/Executive's Report

14.I. Request Consent To Vacate A Right Of Way And Consolidate A Plat.

Documents:

CONSENT TO CLOSE PARCEL - KENTON COUNTY KY 2.PDF  
KC-ST. E ROW CLOSING - EXHIBIT A.PDF

15. Executive Session

16. Adjournment

Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at <http://www.kentoncounty.org> or by contacting the administrative offices at 859.392.1400.