



# KENTON COUNTY

KENTON COUNTY FISCAL COURT  
Kent County Government Center  
Kent Chambers  
1840 Simon Kenton Way  
Covington, KY 41011

## MEETING AGENDA

June 27, 2023

5:30 P.M.

1. Call To Order - Judge/Executive Kris Knochelmann
2. Invocation And Pledge Of Allegiance By Judge/Executive Kris Knochelmann
3. Approval To Appoint Joe Shriver As The Fiscal Court Clerk For The June 27, 2023, Fiscal Court Meeting.
4. Approval Of Minutes (Action Requested)
  - 4.I. Approval Of The Minutes From The June 13, 2023, Meeting.

Documents:

[06-13-23.PDF](#)

5. Citizens Address
6. General Business
  - 6.I. Presentation Of The 2023 Pioneer Award To Tom Litzler.

Documents:

[TOM LITZLER.PDF](#)

- 6.II. Claims List - Dated June 23, 2023

Documents:

[CLAIMS LIST 062323.PDF](#)

7. Resolutions (Action Requested)
  - 7.I. Resolution No. 23-23 (Action Requested) A Resolution For The Kenton County Fiscal Court Approving And Adopting The Compensation Rates And Pay Scales For The

Kenton County Employees, And Authorizing The County Treasurer To Pay The Rates On Scheduled Pay Days.

Documents:

[RESOLUTION 23-23 PAY SCALE.PDF](#)  
[RESOLUTION 23-23 - SALARY SCHEDULE.PDF](#)

- 7.II. Resolution No. 23-24 (Action Requested) A Resolution Authorizing The Filing Of A 2023 Kentucky Community Development Block Grant-Public Services Application.

Documents:

[RESOLUTION 23-24 RESOLUTUON OF AUTHORIZATION FOR TRANSITIONS GRANT.PDF](#)

## 8. Ordinances

- 8.I. Ordinance 121.46 - Second Reading (Action Requested) An Ordinance Amending The Kenton County, Kentucky Code Of Ordinances Re: Kenton County Policy Manual And County Administrative Code.

Documents:

[ORDINANCE 121.46 POLICY MANUAL REVISIONS - PURCHASING AND TRAVEL POLICY.PDF](#)  
[ORDINANCE 121.46 EXHIBIT A - ADMINISTRATIVE CODE - PURCHASING REVISED JUNE 2023.PDF](#)  
[ORDINANCE 121.46 EXHIBIT B TRAVEL POLICY MANUAL REVISED JUNE 2023.PDF](#)

## 9. Consent Agenda (Action Requested)

- 9.I. Exhibit No. 23-100 Request Approval Of Cyber Hygiene Services From DHS-CISA For The Kenton County Technology Services Department.

Documents:

[EXHIBIT 23-100 COVER MEMO - AUTHORIZATION FOR CISA VULNERABILITY SCANNING.PDF](#)  
[EXHIBIT 23-100 ACCEPTANCE LETTER - CYBER HYGIENE.PDF](#)

- 9.II. Exhibit No. 23-101 Request Approval Of The Annual Kenton County Technology Services Service Level Agreements For Various Agencies.

Documents:

[EXHIBIT 23-101 COVER MEMO - 2022 SERVICE LEVEL AGREEMENTS.PDF](#)  
[EXHIBIT 23-101 SERVICE LEVEL AGREEMENT - 2023 TEMPLATE.PDF](#)

- 9.III. Exhibit No. 23-102 Request Approval To Surplus Various Items For The Technology Services Department.

Documents:

[EXHIBIT 23-102 COVER MEMO - TECH SERVICES SURPLUS ITEMS.PDF](#)  
[EXHIBIT 23-102 SURPLUS PROPERTY FORM.PDF](#)

- 9.IV. Exhibit No. 23-103 Request Approval To Award The Kenton County Clubhouse Water Line Bid To E.C. Schmidt Plumbing Company For The Kenton County Fiscal Court.

Documents:

[EXHIBIT 23-103 GC CLUBHOUSE WATER LINE.PDF](#)

- 9.V. Exhibit No. 23-104 Request Approval To Surplus A 2018 Ford Explorer And A 2008 Ford Econoline Van For The Kenton County Sheriff's Office.

Documents:

[EXHIBIT 23-104 SURPLUS TWO VEHICLES.PDF](#)

- 9.VI. Exhibit No. 23-105 Request Approval To Extend The Portable Restroom Rentals And Services Contract With Rumpke Of Ohio, Inc., For The Kenton County Parks & Recreation Department.

Documents:

[EXHIBIT 23-105 EXT PORTABLE RESTROOM RENTALS.PDF](#)

- 9.VII. Exhibit No. 23-106 Request Approval To Extend The Kenton County Administration Facility Management Contract With Meridian Management Corporation For The Kenton County Fiscal Court.

Documents:

[EXHIBIT 23-106 ADM FACILITY MANAGEMENT.PDF](#)

- 9.VIII. Exhibit No. 23-107 Request Approval To Extend The Kenton County Justice Center And Parking Facility Management Contract With Meridian Management Corporation For The Kenton County Fiscal Court.

Documents:

[EXHIBIT 23-107 JC PG FACILITY MANAGEMENT.PDF](#)

- 9.IX. Exhibit No. 23-108 Request Approval To Update The Purchasing And Procedures Manual For The Kenton County Fiscal Court

Documents:

[EXHIBIT 23-108 PURCHASING MANUAL REVISED 6-27-2023.PDF](#)

## 10. Executive Orders

- 10.I. Executive Order 23-74 (Action Requested) An Executive Order Approving The Reappointment Of Paul Verst To The Airport Board On Recommendation From The Campbell County Fiscal Court.

Documents:

[EXECUTIVE ORDER 23-74 BOARD APPT. AIRPORT BOARD -VERST.PDF](#)  
[EO, AIRPORT BOARD, REAPPOINTMENT, PAUL VERST \(SIGNED\).PDF](#)

- 10.II. Executive Order 23-75 (Action Requested) An Executive Order Approving The Re-

Appointment Of Robert Stegman To The Elsmere Fire District Board.

Documents:

[EXECUTIVE ORDER 23-75 ELSMERE FIRE DISTRICT \(ROBERT STEGMAN\).PDF](#)

- 10.III. Executive Order 23-76 (Action Requested) An Executive Order Approving The Appointment Of Carl Ahrens To The Ryland Heights Fire District Board To Replace A Resigning Board Member.

Documents:

[EXECUTIVE ORDER 23-76 BOARD APPT. RYLAND HEIGHTS FIRE DISTRICT \(CARL AHRENS\).PDF](#)

- 10.IV. Executive Order 23-77 (Action Requested) An Executive Order Approving The Completion Of The Co-Op Program For Jacob Slusher As A Co-Op Mechanic Technician For The Kenton County Public Works Department.

Documents:

[EXECUTIVE ORDER 23-77 - PUBLIC WORKS \(JACOB SLUSHER\).PDF](#)

- 10.V. Executive Order 23-78 (Action Requested) An Executive Order Approving The Resignation Of Pamela Smith As The Part-Time Tax Clerk For The Kenton County Treasury Department.

Documents:

[EXECUTIVE ORDER 23-78 TREASURY \(PAMELA SMITH\).PDF](#)

11. Administrative Reporting
- 11.I. Rick Buster - Public Works
  - 11.II. Kelsey Maccombs - Animal Services
  - 11.III. John Stanton - External Affairs
  - 11.IV. Jessica Ramsey - Technology Services
12. County Attorney's Report
13. Commissioners' Report
14. Judge/Executive's Report
15. Executive Session
16. Adjournment