



KENTON COUNTY

KENTON COUNTY FISCAL COURT
Kenton County Government Center
Kenton Chambers
1840 Simon Kenton Way
Covington, KY 41011

MEETING AGENDA

June 27, 2023

5:30 P.M.

1. Call To Order - Judge/Executive Kris Knochelmann
2. Invocation And Pledge Of Allegiance By Judge/Executive Kris Knochelmann
3. Approval To Appoint Joe Shriver As The Fiscal Court Clerk For The June 27, 2023, Fiscal Court Meeting.
4. Approval Of Minutes (Action Requested)
 - 4.I. Approval Of The Minutes From The June 13, 2023, Meeting.

Documents:

[06-13-23.PDF](#)

5. Citizens Address
6. General Business
 - 6.I. Presentation Of The 2023 Pioneer Award To Tom Litzler.

Documents:

[TOM LITZLER.PDF](#)

- 6.II. Claims List - Dated June 23, 2023

Documents:

[CLAIMS LIST 062323.PDF](#)

7. Resolutions (Action Requested)
 - 7.I. Resolution No. 23-01L (Action Requested) A Resolution For The Kenton County Fiscal Court Concerning Fiscal Year Budget Adjustments.

Documents:

[RESOLUTION 23-01L BUDGET ADJUSTMENT.PDF](#)

- 7.II. Resolution No. 23-24 (Action Requested) A Resolution Authorizing The Filing Of A 2023 Kentucky Community Development Block Grant-Public Services Application.

Documents:

[RESOLUTION 23-24 RESOLUTUON OF AUTHORIZATION FOR TRANSITIONS GRANT.PDF](#)

8. Ordinances

- 8.I. Ordinance 121.46 - Second Reading (Action Requested) An Ordinance Amending The Kenton County, Kentucky Code Of Ordinances Re: Kenton County Policy Manual And County Administrative Code.

Documents:

[ORDINANCE 121.46 POLICY MANUAL REVISIONS - PURCHASING AND TRAVEL POLICY.PDF](#)
[ORDINANCE 121.46 EXHIBIT A - ADMINISTRATIVE CODE - PURCHASING REVISED JUNE 2023.PDF](#)
[ORDINANCE 121.46 EXHIBIT B TRAVEL POLICY MANUAL REVISED JUNE 2023.PDF](#)

9. Consent Agenda (Action Requested)

- 9.I. Exhibit No. 23-100 Request Approval Of Cyber Hygiene Services From DHS-CISA For The Kenton County Technology Services Department.

Documents:

[EXHIBIT 23-100 COVER MEMO - AUTHORIZATION FOR CISA VULNERABILITY SCANNING.PDF](#)
[EXHIBIT 23-100 ACCEPTANCE LETTER - CYBER HYGIENE.PDF](#)

- 9.II. Exhibit No. 23-101 Request Approval Of The Annual Kenton County Technology Services Service Level Agreements For Various Agencies.

Documents:

[EXHIBIT 23-101 COVER MEMO - 2022 SERVICE LEVEL AGREEMENTS.PDF](#)
[EXHIBIT 23-101 SERVICE LEVEL AGREEMENT - 2023 TEMPLATE.PDF](#)

- 9.III. Exhibit No. 23-102 Request Approval To Surplus Various Items For The Technology Services Department.

Documents:

[EXHIBIT 23-102 COVER MEMO - TECH SERVICES SURPLUS ITEMS.PDF](#)
[EXHIBIT 23-102 SURPLUS PROPERTY FORM.PDF](#)

- 9.IV. Exhibit No. 23-103 Request Approval To Award The Kenton County Clubhouse Water Line Bid To E.C. Schmidt Plumbing Company For The Kenton County Fiscal Court.

Documents:

[EXHIBIT 23-103 GC CLUBHOUSE WATER LINE.PDF](#)

- 9.V. Exhibit No. 23-104 Request Approval To Surplus A 2018 Ford Explorer And A 2008 Ford Econoline Van For The Kenton County Sheriff's Office.

Documents:

[EXHIBIT 23-104 SURPLUS TWO VEHICLES.PDF](#)

- 9.VI. Exhibit No. 23-105 Request Approval To Extend The Portable Restroom Rentals And Services Contract With Rumpke Of Ohio, Inc., For The Kenton County Parks & Recreation Department.

Documents:

[EXHIBIT 23-105 EXT PORTABLE RESTROOM RENTALS.PDF](#)

- 9.VII. Exhibit No. 23-106 Request Approval To Extend The Kenton County Administration Facility Management Contract With Meridian Management Corporation For The Kenton County Fiscal Court.

Documents:

[EXHIBIT 23-106 ADM FACILITY MANAGEMENT.PDF](#)

- 9.VIII. Exhibit No. 23-107 Request Approval To Extend The Kenton County Justice Center And Parking Facility Management Contract With Meridian Management Corporation For The Kenton County Fiscal Court.

Documents:

[EXHIBIT 23-107 JC PG FACILITY MANAGEMENT.PDF](#)

- 9.IX. Exhibit No. 23-108 Request Approval To Update The Purchasing And Procedures Manual For The Kenton County Fiscal Court

Documents:

[EXHIBIT 23-108 PURCHASING MANUAL REVISED 6-27-2023.PDF](#)

10. Executive Orders

- 10.I. Executive Order 23-74 (Action Requested) An Executive Order Approving The Reappointment Of Paul Verst To The Airport Board On Recommendation From The Campbell County Fiscal Court.

Documents:

[EXECUTIVE ORDER 23-74 BOARD APPT. AIRPORT BOARD -VERST.PDF](#)
[EO, AIRPORT BOARD, REAPPOINTMENT, PAUL VERST \(SIGNED\).PDF](#)

- 10.II. Executive Order 23-75 (Action Requested) An Executive Order Approving The Re-Appointment Of Robert Stegman To The Elsmere Fire District Board.

Documents:

[EXECUTIVE ORDER 23-75 ELSMERE FIRE DISTRICT \(ROBERT STEGMAN\).PDF](#)

- 10.III. Executive Order 23-76 (Action Requested) An Executive Order Approving The Appointment Of Carl Ahrens To The Ryland Heights Fire District Board To Replace A Resigning Board Member.

Documents:

[EXECUTIVE ORDER 23-76 BOARD APPT. RYLAND HEIGHTS FIRE DISTRICT \(CARL AHRENS\).PDF](#)

- 10.IV. Executive Order 23-77 (Action Requested) An Executive Order Approving The Completion Of The Co-Op Program For Jacob Slusher As A Co-Op Mechanic Technician For The Kenton County Public Works Department.

Documents:

[EXECUTIVE ORDER 23-77 - PUBLIC WORKS \(JACOB SLUSHER\).PDF](#)

- 10.V. Executive Order 23-78 (Action Requested) An Executive Order Approving The Resignation Of Pamela Smith As The Part-Time Tax Clerk For The Kenton County Treasury Department.

Documents:

[EXECUTIVE ORDER 23-78 TREASURY \(PAMELA SMITH\).PDF](#)

11. Administrative Reporting
 - 11.I. Rick Buster - Public Works
 - 11.II. Kelsey Maccombs - Animal Services
 - 11.III. John Stanton - External Affairs
 - 11.IV. Jessica Ramsey - Technology Services
12. County Attorney's Report
13. Commissioners' Report
14. Judge/Executive's Report
15. Executive Session
16. Adjournment