

**KENTON COUNTY PARKS & RECREATION COMMISSION**  
**Via Zoom**

Minutes

February 16, 2022  
12:00 PM

- I.** Attendance: In Person: Mike Litzler; Brian Halloran, Rhonda Ritzi, staff; Via Zoom: George Sparks, Kathleen Carnes
- II.** Call to Order – Rhonda called to order the February 16, 2022 meeting of the Kenton County Parks & Recreation Commission.
- III.** Meeting Minutes: 8/18/2021 (BH, ML) Approved.
- IV.** New Kenton County Park Master Plan Update
  - a) Rhonda shared that the Human Nature Team met with the Judge and Administrative Team and presented the draft master plan and discussed the next steps in this process. The next steps will include: Human Nature presenting the draft master plan at a Fiscal Court meeting, hosting the 3rd and Final Public Meeting to present the draft master plan, and Human Nature presenting the Final Master Plan with a timeline and budget analysis.
- V.** Park Projects Updates
  - a) Rhonda shared an update on the most recent completed parks projects.
    - a) Completed: Richardson Road playground and dugouts, Pioneer Park basketball goals, and Doe Run Lake cleanup of wood debris.
    - b) Future Projects: Lincoln Ridge dugouts and Lincoln Ridge Playground #3.
  - b) Mike suggested that we advertise the completion of these projects. Brian suggested that we have an Instagram and/or You Tube channel to highlight projects in the parks. Mike suggested that we do some targeted advertisement to neighborhoods around our parks sharing the amenities and projects. Mike also suggested having QR Codes at each shelter to learn more about that park.
- VI.** Capital Projects Updates
  - a) Rhonda shared an update on capital projects:
    - a) Independence Station Road Sidewalk Project – The design in in process. Bid for construction will be in the Spring.
    - b) Lincoln Ridge #3 Playground – Bid Acceptance on Fiscal Court Agenda for 2/22/22.
    - c) Richardson Road Park Tennis & Basketball Courts – working on RFP for design and build bids in Spring.
    - d) New Park Signs incorporating new branding at Mills and Pioneer Parks this year.
  - b) Discussion about tennis courts suggested having a registration system/process and having a rental fee.
- VII.** Recreation Programs Updates

- a) Rhonda shared that Fall, programs went well. Letters to Santa had increased to over 1,450 letters sent. Spring and Summer programs are being planned. Rhonda is looking for new/different presenters for Wild Wednesdays and Science Thursdays. Programs supported Be Concerned with non-perishable items.

**VIII.** Shelter House Reservation Annual Review

- a) Rhonda shared charts and statistics for a 5 year comparison per shelter. Revenue was reported for the past 2 years.

**IX.** Other Discussion

- a) Rita King resigned from the Recreation Commission via letter on 2/14/2022. We thank Rita for her over 20 years of service to the Recreation Commission. The Fiscal Court will appoint a new member to complete the unexpired term.
- b) Mike suggested that parks site visits be planned or encourage members to visit sites and have a discussion at a future meeting.

**X.** Adjournment: Rhonda asked to adjourn the meeting. (BH, ML) Approved.

Meeting Dates for 2022:

3<sup>rd</sup> Wednesday quarterly: May 18, August 17, and November 16.

Minutes submitted by: Rhonda Ritzi