

KENTON COUNTY FISCAL COURT
Kenton County Government Center
Kenton Chambers
1840 Simon Kenton Way
Covington, KY 41011

MEETING MINUTES

March 22, 2022

5:30 P.M.

Call to Order

Judge Knochelmann called to order the March 22, 2022, meeting of the Kenton County Fiscal Court. Judge Knochelmann led the invocation and the Pledge of Allegiance.

Present: Judge/Executive Kris Knochelmann
Commissioner Beth Sewell, District 1
Commissioner Jon Draud, District 2
Commissioner Joe Nienaber, District 3
County Attorney, Stacy Tapke

Staff: Joe Shriver, County Administrator/Deputy Judge
Roy Cox, County Treasurer
Sue Kaiser, Fiscal Court Clerk

Approval of Minutes

A. Approval of the Minutes from the meeting of March 8, 2022.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Citizens Address

No citizens came before the Fiscal Court.

General Business

A. Acknowledgement of the receipt of the Kenton County Jailer 's 2022-2023 budget prior to the statutory deadline of April 1, 2022.

Judge Knochelmann thanked Jailer Fields for all of his hard work. No vote is needed on this item.

B. Request approval of the Memorandum of Understanding between Rumpke Waste and Recycling Services, the Kenton County Fire Chiefs' Association and the Kenton County Fiscal Court for the relocation of fire training center operations.

County Administrator Joe Shriver stated that when the City of Covington sold the property to Rumpke there was still an agreement between the Fiscal Court, Covington and the Fire Chiefs to use that property until 2030. Rumpke was gracious enough to offer to honor that agreement, but nothing beyond that. They really wanted to get a hold of the site sooner to that. Judge Knochelmann was able to call them, and see if an early departure would be meaningful to them.

Rumpke then offered the amount in the MOU for the Fire Chiefs to leave, effective the end of this month. This agreement enumerates the Fire Chiefs living early instead of staying until 2030.

Commissioner Draud made the motion for approval; seconded by Commissioner Nienaber. Judge Executive Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

C. Claims List dated March 18, 2022.

There were no questions on the Claims List.

Resolutions

- A. Resolution No. 22-01F (Action Requested)
A Resolution for the Kenton County Fiscal Court concerning Fiscal Year Budget Adjustments.**

There were no questions on the Budget Adjustments.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Consent Agenda

- A. Exhibit No. 22-28
Request approval of the license agreement between the Northern Kentucky Convention Center and the Kenton County Clerk for use as a General Election Site.**
- B. Exhibit No. 22-29
Request approval of a License Agreement between the Kenton County Fiscal Court and Sunesis Construction Company for partial occupation and utilities consumption under I-75 in Covington.**
- C. Exhibit No. 22-30
Request approval of the Phase II Addressing for the Kentucky 911 Board by Planning and Development Services (PDS).**
- D. Exhibit No. 22-31
Request approval to award the replacement boiler bid to Titan Mechanical for the Kenton County Detention Center.**
- E. Exhibit No. 22-32
Request approval of a Service Level Agreement between the Kenton County Fiscal Court and Kentucky Interactive, LLC for payment processing services for COLA.**

All of the items on the Consent Agenda were voted on together.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Executive Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Executive Orders

- A. Executive Order 22-34
An Executive Order relating to the Fiscal Court approving the appointment of**

various seasonal employees for the Parks and Recreation Department.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- B. Executive Order 22-35**
An Executive Order relating to the Fiscal Court approving the appointment of Tracy Tattershall as an Animal Technician for the Kenton County Animal Services Department.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- C. Executive Order 22-36**
An Executive Order relating to the Fiscal Court approving the appointment of Zachary Reis as a Police Officer Recruit for the Kenton County Police Department.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Executive Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- D. Executive Order 22-37**
An Executive Order relating to the Fiscal Court approving the appointment of Jason Salatin as a Police Officer Recruit for the Kenton County Police Department.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- E. Executive Order 22-38**
An Executive Order relating to the Fiscal Court approving the appointment of Hope Tuke as a Dispatcher I for the Kenton County Emergency Communications Department.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- F. Executive Order 22-39**
An Executive Order relating to the Fiscal Court approving the reorganization of the Kenton County Public Works Department.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- G. Executive Order 22-40**
An Executive Order relating to the Fiscal Court approving the promotion of Shane McQueary from a Seasonal Public Services Technician to a Full Time Public Services Technician for the Kenton County Public Works Department.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Administrative Reporting

Technology Services

Jessica Ramsey stated that they still have some of the same long term software projects that they have been working on. They are working on the tax portal, the UKG HR implementation, getting the Fiscal Year 2022 computer upgrades complete and also looking at small cybersecurity implementations that could have a big impact at a low cost. For example, they made a change so that if any county email gets an email from an external source, it will be tagged on the email.

Commissioner Draud asked what the tax portal is?

Ms. Ramsey answered that it is the Occupational License and Tax collection system. They are working to make it more user friendly for realtors or businesses. It will walk them step by step through the process, and helps them get it calculated easier.

Public Works

Nick Hendrix stated that the parking lot project at the Independence Courthouse still has some stripping and thermal plastic to put down. They started work this week to detach the walkway from McCullum up to the courthouse. They will start pavement removal along McCullum this week. With regard to the reorganization of his department, he thanked the Fiscal Court for the support. This will give them the capacity to help manage and administer grant funds for roadway projects for Kenton County with the assistance of Federal dollars to offset the expense of the position. It will be very valuable for the county and cities as well.

Mr. Hendrix then stated that he wanted to touch on three of the roadway projects that were approved for this fiscal year. They are state sponsored type projects. Pruitt Rd. has a short realignment that they hope to have under construction by the end of the fiscal year. He thanked County Attorney Stacy Tapke and her team for putting together some right of way documents for this project. The next project is the intersection of Dixie Hwy and KY 14, and that is a preliminary alignment. They met with District Six to get their feedback, and at this point by the end of this fiscal year they should be starting the right of way acquisition project on that one. Lastly, the next project is a short section on KY 536, just east of KY 16. The design consultant on that project has offered a couple of different alternatives, and they are still waiting for the State to give direct feedback on which way they would like to go with this project.

Judge Knochelmann asked Mr. Hendrix to address Bromley-Crescent Springs Rd.

Mr. Hendrix stated that that he doesn't have an update from the State at this point. The original plan was that within the next month or so that section that is currently closed would be reopened, and they would start work on the Anderson end. There will be one lane traffic each direction during the bulk of the work. Still no change to the completion date, as this project is slated to be completed this October.

Animal Services

Kelsey Maccombs stated that she appreciates the hiring of Tracy Tattershall as an Animal Tech, and they are still working to fill some other roles at the shelter. This month they have two Animal Control Officers, as well as two employees from the shelter going to a training with the Humane Society of the United States. Otherwise, the biggest project she is working on is the Community Cats Program. They met a couple weeks ago with the Malleys to discuss some of the existing colonies that are continuing to grow due to lack of sterilization. She has met with a couple of surgery outlets to secure about 60 spots starting in May to work on decreasing these colony sizes for the future.

Judge Knochelmann stated that Kelsey had a really good meeting with a community advocate on cats a few weeks ago. He got to see her in action, and she did an outstanding job. Kelsey wasn't just telling them what they wanted to hear, but gave them the facts.

County Attorney 's Report

County Attorney Stacy Tapke had nothing to report.

Commissioners ' Reports

Commissioner Jon Draud

Commissioner Draud had nothing to report

Commissioner Beth Sewell

Commissioner Sewell had nothing to report

Commissioner Joe Nienaber

Commissioner Nienaber had nothing to report.

Judge/Executive 's Report

Judge Knochelmann stated that we are going to be moving into budget discussions soon, and they have talked about the ARPA money. He would like to get feedback from the Commissioners on ideas and projects for that money. They are going to reintroduce the department head meetings with the Commissioners coming in to take a deep dive into the departments.

Adjournment

Having completed all business before the Court, Commissioner Draud offered a motion to adjourn which was seconded by Commissioner Sewell. Judge Executive Knochelmann requested a voice vote whereupon all members present voted in the affirmative with a 4-0 vote.

Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at <http://www.kentoncounty.org> or by contacting the administrative offices at 859.392.1400.

CLERK CERTIFICATION

I, Sue J. Kaiser, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Kenton County Fiscal Court at the meeting of March 22, 2022.



Sue J. Kaiser
Fiscal Court Clerk