

KENTON COUNTY FISCAL COURT MINUTES
Independence Courthouse
5272 Madison Pike
Independence, KY 41051

September 10 , 2019
5:30 P.M.

Call to Order

Judge/Executive Knochelmann called to order the September 10, 2019, meeting of the Kenton County Fiscal Court. Judge Knochelmann led the invocation and the Pledge of Allegiance.

Present: Judge/Executive, Kris Knochelmann
 Commissioner Beth Sewell, District 1
 Commissioner Jon Draud, District 2

County Attorney Stacy Tapke

Staff: Joe Shriver, County Administrator
 Scott Gunning, Assistant County Administrator
 Sue Kaiser, Fiscal Court Clerk
 Roy Cox, County Treasurer

Approval of Minutes

A. Approval of the Minutes from Tax Rate Public Hearing of August 27, 2019.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

B. Approval of the Minutes from the meeting of August 27, 2019.

Commissioner Draud asked that the minutes reflect that he wants to have his vote changed to a no on the 911 fee Ordinance. It is noted in these minutes as such.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

Citizens Address

No citizens came before the court at this time.

General Business

A. Claims Lists -Dated September 6 , 2019.

There were no questions on the Claims List.

B. Presentation of the Cooperative Extension District 's Tax Rate.

Treasurer Roy Cox stated the Cooperative Extension District approved the compensating rate plus 4%.

C. Presentation of the tax rate for Planning and Development Services (PDS).

Dennis Gordon stated that the tax rate for PDS was approved in June. The budget and tax rate is compensating rate plus 2%. This will cover the upcoming pension and health insurance increases.

D. Request approval to accept the bid from CBRE and authorize the Judge/Executive to negotiate the contract for strategic planning and potential property redevelopment at the Kenton County Golf Course.

Scott Gunning stated that the Fiscal Court had approved to go out to bid for a study for potential redevelopment of the golf course, along with strategic planning for that property. So, based on the approval, the RFP was put out that consisted of two phases for the project. The first phase consisted of the study to show the highest and best use of the property. The second phase would be the implementation of that plan. There was a good response from the RFP. We received eight bids, and it was narrowed down to three. There was a committee that interviewed the three finalists, and it was a unanimous decision to choose CBRE. The cost of the study is not to exceed \$50,000.

Kevin Schutte from CBRE stated that his company is a worldwide real estate consulting firm, and they represent the owner not the developer.

Commissioner Draud stated that if a developer gets involved with the golf course, they will return the fee to us and accept the commission for the sale.

Mr. Schutte stated that CBRE has a local staff of about 175 people, and they have specialists in all kinds of commercial real estate. They will be bringing in regional people that specialize in golf courses as well. They will find the best use for the golf course, and then they will go to the market to find the best developer. They have golf resort experts on their team.

Commissioner Draud stated that this is not an attempt to sell the golf course necessarily, but to find out the best use for the golf course.

Mr. Schutte stated that the study could come back that a golf course is the best use of the property, or at least part of the property.

Commissioner Sewell asked what the duration of the plan will be?

Mr. Schutte answered that Phase One is all the upfront studies, and that will take around ten weeks. Phase Two is about fifteen months, and that is going to the market and finding the developers.

Commissioner Draud stated that even though a recommendation is made, the Fiscal Court has the final say in the decision.

Judge Knochelmann stated that with the amount of proposals that we received, there was a lot of interest.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

E. Discussion regarding the new Administration Building.

1. Request approval of the Memorandum of Understanding between the Kenton County Fiscal Court and Ried Schott for the contribution of capital for finished space and curated items in the County Administration Building.

County Administrator Joe Shriver stated that the agreement was finalized, and we will receive a contribution from the Schott family that used to own the Bavarian Brewery to outfit space in the new building.

Commissioner Draud stated that this is a win-win for everyone.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

Resolutions

A. Resolution 19-20

A Resolution authorizing the Judge/Executive to negotiate and execute an agreement with the Kentucky Transportation Cabinet for the routine maintenance of Rural Secondary and other various routes in Kenton County.

Nick Hendrix stated that this is close to the finished product. This agreement isn't unlike the 2006-2016 contract. The county will act as a contractor to maintain the rural secondary roads in Kenton County, and we will be reimbursed by the state.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

F. Resolution 19-21

A Resolution of the County of Kenton, Kentucky authorizing the Judge/Executive to execute a revocable license agreement with the Cincinnati USA Regional Chamber for the installation of a mural on the Kenton County Parking Garage in conjunction with the BLINK Festival.

County Administrator Joe Shriver stated that this agreement is to memorialize what has been discussed about the mural on the County Garage.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

Ordinances

A. Ordinance No. 225.88 - Second Reading

An Ordinance of the Kenton County Fiscal Court relating to the levy and adoption of the 2019 Annual Improvement Benefit Assessment Rate on the basis of the assessed values of benefitted properties within the former City of Latonia Lakes, Kentucky as specifically identified in Kenton County Ordinances 620.9 and 620.10.

Judge Knochelmann stated that this Ordinance is the annualizing of the bonding model for

Latonia Lakes.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0

Consent Agenda

- A. Exhibit No. 19-120**
Request approval to surplus various items for the Kenton County Clerk's Office.
- B. Exhibit No. 19-121**
Request approval to accept change order #2 for the Independence Courthouse Roof Project (cost reduction)
- C. Exhibit No. 19-122**
Request approval to surplus a safe for the Kenton County Sheriff's Department.
- D. Exhibit No. 19-123**
Request approval to surplus various items for the Kenton County Fleet Department.
- E. Exhibit No. 19-124**
Request approval of the change order for PVA Space Saver at the new Administration Building.

All items on the Consent agenda were voted on together.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

Executive Orders

- A. Executive Order 19-98**
An Executive Order relating to the Fiscal Court approving the resignation of Tonya Judy as an Animal Control Officer for the Kenton County Animal Shelter, with the effective date of October 7, 2019.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

- B. Executive Order 19-99**
An Executive Order relating to the Fiscal Court approving the retirement of Andy Muse as a Police Officer for the Kenton County Police Department, with the effective date of September 30, 2019.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

- C. Executive Order 19-100**
An Executive Order relating to the Fiscal Court approving the resignation of James Downs as a Police Officer for the Kenton County Police Department, with the effective date of August 23, 2019.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

- D. Executive Order 19-101**
An Executive Order relating to the Fiscal Court approving the position change of Mike Moran from Laborer to Trustee for the Kenton County Parks Department, with the effective date of August 29, 2019.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

- E. Executive Order 19-102**
An Executive Order relating to the Fiscal Court approving the resignation of Mike McHargue as a Trustee for the Kenton County Parks Department, with the effective date of August 29, 2019.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

- F. Executive Order 19-103**
An Executive Order relating to the Fiscal Court approving the promotion of Laura Cain from Dispatcher I to Dispatcher II for the Kenton County Emergency Communications Department, with the effective date of August 31, 2019.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

- G. Executive Order 19-104**
An Executive Order relating to the Fiscal Court approving the appointment of Jody Lange to the Water District Board, with the term expiring on August 28, 2023.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

- H. Executive Order 19-105**
An Executive Order relating to the Fiscal Court approving the appointment of Robert Hoffer to the Kenton County Airport Board due to a resignation, with the term expiring on June 30, 2020.

Commissioner Sewell made the motion for approval; seconded by Commissioner Judge Knochelmann. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

Administrative Reporting

Emergency Communications

Dan Mathew stated that he gave everyone a handout with the monthly stats for his department. Also, he acknowledged Ashley Hawks and Eleanore Blair for presenting at the Emergency Services Conference. They did a great job.

Police Department

Chief Spike Jones stated that he has presented a copy of the Police Department's Annual Report. Also, it is his four year anniversary, and he thanked the Fiscal Court for this opportunity.

Parks/Buildings and Grounds/Golf Course

Scott Gunning thanked the Fiscal Court for approving the CBRE bid tonight, as this is going to be a great project to move that property forward. Also, he believes that Rhonda Ritzi shared with the court at our last meeting that the bunker project is complete. We had our final inspection last week at the course with a few little minor punch list items that they are working on and wrapping up. A total of 27 bunkers were removed on the Pioneer and Willows, with 17 of them being rebuilt. Besides dealing with some of the weather issues that we had, the project turned out very well. In regards to the RFP for the management of the golf courses, it went out at the end of August, with bidders touring the facility this week. The RFP is scheduled to close on October 4th, with the plan being to have a recommendation to the court on how to proceed at our last meeting in October or first meeting in November at the latest.

Mr. Gunning then stated that they are gearing up for the fall programming for the Parks Department. A few of those events are: next Thursday on September 19th, we are hosting our annual Senior Picnic at the fairgrounds. A big thanks goes out to Sue Kaiser for all her work on this event, as she does a great job organizing everything. Over the next week, the park crews will be out there setting and cleaning everything up for the picnic. On September 29, in partnership with the Great outdoor weekend, we are hosting a guided hike at Doe Run Lake from 2-5PM. Then on October 18th we are hosting our Haunted Trail at Mills Park, which is always a well-attended event. Lastly, a quick public safety announcement for anyone watching tonight, that fall sports have started at Mills Road Park with Football, Soccer and Baseball all going on at the same time. We want to make sure that all kids stay safe and just ask that people slow down and have extra patience as they enter and exit the park, as it will be extremely crowded on the weekends.

Lastly, Mr. Gunning stated that in the next couple of weeks our contractor is scheduled to start the painting of the Independence Courthouse. We had a small delay in this project due to lack of response from our previous contractor, but we are back on track now.

Director of External Affairs

John Stanton thanked Senator McDaniel for his involvement in our grant projects. Also, the post-secondary education appointments by the Governor were recently released. Andre Ward was reappointed to NKU. Also, Janice Way was appointed to the board from EKV. Two of the eight on the board are from Northern Kentucky.

Mr. Stanton then stated that they just finished up a productive meeting with Tri-Ed. On Monday, their new Communications and Marketing employee will be starting. They continue to ramp up in personnel. There will be more reports and activity to report before the end of the year.

Mr. Stanton then stated that there continues to be outgrowths from some of the South Kenton projects. Commissioner Sewell has been involved in some land conservation discussions on a multi county level. Again, that is a project that will bring itself onto the agenda for 2020.

Lastly, the Office of Drug Control Policy is going well under the leadership of Amanda Peters. Most recently, they successfully completed the integration of the Helpline into their direct supervision. They are in a position now where they are going to bring some marketing materials forward in the near future. They released, in conjunction with the Health District, a series of statements on the vaping issue.

Treasurer

Treasurer Roy Cox asked that the records reflect that the August, 2019, financial reports have been submitted. Also, he received a good report from the Auditors.

Commissioner Draud commended Mr. Cox for his great work.

County Attorney 's Report

County Attorney Stacy Tapke complimented the seamless process for the move to the new building.

Judge Knochelmann stated that Lisa Desmarais and her team are superstars.

Commissioners ' Reports

Commissioner Beth Sewell

Commissioner Sewell had nothing to report

Commissioner Jon Draud

Commissioner Draud recognized Byron Lile for sending out the Eagle Scout's pictures from Latonia Lakes. The neighborhood is looking great.

Judge/Executive 's Report

Judge Knochelmann stated that the move is happening on Friday and Saturday. There will be flyers on the building with directions to the new building.

Commissioner Draud asked how many parking spaces will be at the building?

Judge Knochelmann answered that there are about 80 in the employee back section, and there are about 150 in the front section. Under the expressway is another 160.

Commissioner Draud asked if the sculptor commissioned to do the sculpture for the new building?

John Stanton answered that the sculptor has been commissioned. He is currently working on another piece for Ft. Thomas right now. He will start on our sculpture when he is finished, and it will be about a year. The base is already there at the building. The statue will be about nine feet tall.

Adjournment

Having completed all business before the Court, Commissioner Draud offered a motion to adjourn which was seconded by Commissioner Sewell. Judge Knochelmann requested a voice vote whereupon all members present voted in the affirmative with a 3-0 vote.

Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at <http://www.kentoncounty.org> or by contacting the administrative offices at 859.392.1400.

CLERK CERTIFICATION

I, Sue J. Kaiser, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Kenton County Fiscal Court at the meeting of September 10, 2019.

Sue J. Kaiser
Fiscal Court Clerk