



Trash for Cash- Pre-Event Instructions

Congrats, Your Group _____ has been approved a litter pickup in Kenton County, for the weekend of _____ your route consists of both sides of the road _____ from for a total of _____ miles. An attached PDF map for your guide. Please review locations before your actually cleanup. Please keep all participants on the same side of the road during the cleanup, unless your assigned route has sidewalks.

1. Group leaders must turn in all signed liability forms when picking up the supplies from office.
2. Supplies are available for pickup Wednesday – Friday, 7:30am-3:30pm the week of a group's assigned date.
3. Supply list:
 - a. Road Safety Signs (each group may have up to four signs) Vehicle flashing light
 - b. Gray tote filled with safety vests, plastic gloves, trash bags, grabbers.



4. Please review the Trash for Cash Agreement you submitted for safety tips with your volunteers on the day of your event. It is strongly encouraged that one of your adult volunteers follow the group in a vehicle with its hazard lights in areas where there are no sidewalks.
5. Place all trash bags in a large pile at brief description of location.
6. If you find any large items (e.g. tires, furniture, etc.), please leave it in its spot and inform me of the precise location.
7. Closeout Documents (attached)
 - a. **All** supplies must be returned (and working) to 420 Independence Station Rd. by 4:00pm on Tuesday, following event. Safety vests and gloves **must be** washed and folded.
 - b. Invoice will be submitted for payment through the Fiscal Courts, once all supplies and closeout documents are received and approved.
Please allow up to 30 business days for payment.

Please let me know if you have any questions before your scheduled cleanup.
Thank you for Keeping Kenton County Beautiful and Litter-free!

Melissa Grandstaff
Kenton County Solid Waste Coordinator,
(859) 392-1919 or Cell (859) 653-6389